

## PROFILE

I am a family-oriented person and I believe your home is where you make memories with your loved ones. This belief is one of the reasons I became a REALTOR. I have lived and worked in Lapeer my entire life, so I am familiar with the area. I am a dedicated, determined, and highly motivated individual that loves to assist others in obtaining their dreams and goals. Whether you will be selling a house or buying a home, I will work hard to find the right fit for you and your family.

# CONTACT

PHONE: 810-240-9541

WEBSITE:



Sellinglapeer.com

EMAIL: Suzanne.diller@coldwellbanker.com

## **PERSONAL INFO:**

Dedicated Family Oriented Motivated Hardworking Enjoys exercise, traveling, the outdoors, and food

# SUZANNE DILLER

### **EDUCATION**

Michigan Institute of Real Estate

Davenport University Associate degree – Business management

## WORK EXPERIENCE

#### **Coldwell Banker Professionals Realtor**

August 2017–Present [Describe your responsibilities and achievements in terms of impact and results. Use examples but keep in short.]

#### Lapeer Family and Urgent Care

2004–2016 Office Manager Managed over fifty employees and tenants within the building.

#### **CORE QUALIFICATIONS**

- 26 years experience in customer service
- Cooperate with lenders, appraisers, title companies, and home inspectors
- Assist buyers and sellers with their real estate needs: market conditions, prices, legal requirements, currfent and estimated property tax payments.
- Prepare paperwork and legal contracts
- Negotiate on behalf of sellers and buyers
- Utilize all marketing resources available
- Exceptional networking skills
- Significant computer and internet skills
- Able to network within the community
- Knowledge of community
- Maintain all licensing requirements including legal updates and ethics training
- Smart Home Certified
- Luxury home marketing certified

#### **PROFESSIONAL ASSOCIATIONS**

- Lapeer and Upper Thumb Association of Realtors
- Michigan association of realtors/ National Association of Realtors
- The Institute for Luxury Home Marketing